

## APPROVAL IN CONCEPT

Complete this section for out-of-state overnight trips of more than one night and/or trips that involve fundraising. Approval from the principal and superintendent's designee is required at least six months in advance when circumstances permit.

### TRIP INFORMATION

Event: \_\_\_\_\_ School: \_\_\_\_\_  
Date Submitted to Principal: \_\_\_\_\_ Teacher/Coach/Advisor: \_\_\_\_\_  
Grade or Group: \_\_\_\_\_ Destination: \_\_\_\_\_  
Trip Dates: \_\_\_\_\_ # of Students: \_\_\_\_\_