



**Meeting Minutes**  
**Career and Technical Education (CTE) General Advisory Board**  
**Bellingham Public Schools**  
**Wednesday, May 29, 2019**  
**5:00 6:00 p.m.**  
**Sehome High School | Room 128**

**BPS Staff Present:** Jeff Tetrick (CTE Director), Jessica Smith (Squalicum High School), Jennifer Hento (Shuksan Middle School), Keefe Healy (Bellingham High School), Jared Greenwood (Options High School), Rob Hendricks (Kulshan Middle School), Michael Bechkowiak (Sehome High School), Paul Clement (Bellingham High School), Maggie Hite (Sehome High School), Heather Steele (Bellingham High School), Jenny Styer (Sehome High School), Riley Liddle (Squalicum High School), Kevin Criez (Sehome High School)

**Community Members Present:** Craig Lang (General Advisory Chair), Rachel Garcia (Workforce), Dana Hickenbottom (Western Solar), Michael Jay (Education Systemics, Inc.), Gil Lund (Fives Lund LLC), Lin Nelson (Whatcom Building Alliance), Guy Occhiogrosso (Bellingham/Whatcom Chamber of Commerce & Industry), Lucas Holtgeerts (Veritas Media Productions), Danny Bennett (Whatcom Goodwill), Pat Draper (Community Member/Former Culinary Teacher), Katherine Hendricks (Community Member/STEM Volunteer at Kulshan Middle School)

**Call to Order** 5:00 p.m.

**Introductions** Staff/Industry members introduced themselves.

*(Based on PowerPoint presentation presented by Jeff Tetrick)*

**Main Presentation**

**Old Business**

Approval of Prior Meeting Minutes

Noted the TOSA approvals from last meeting will be on hold due to budget priority.

Lin Nelson – motions to approve / Maggie Hite seconds motion

**New Business**

District Wide Plan and Review

New Courses 2018-2019 (Sustainable Design Technology, Health Science/Health field Careers, Costume and Makeup Design, Traffic Safety and Financial Education and Sports Medicine 2)

New Courses 2019-2020 (Construction and Trades Foundations, Careers in Education / Bilingual Education Academy 2<sup>nd</sup> year)

Labor Market and Skills Gap Data

Reviewed Occupational Openings data 2016-21 based on Washington Student Achievement Council, State Board for Community and Technical Colleges,

Workforce Training and Education Board. Data showing trends in employment areas for Business, Production, Health Professions, Computer Science etc. Reviewed Skills Gaps for Major Occupational Groups to see projected annual undersupply.