



# **Bellingham School District #501**

**Shelf Stable Food Products - Food Service**

**Invitation for Bids**

**BID #2021-0540**

**Due Date: January 5, 2021 10:00 AM PDT**

**Bellingham School District #501**

**Purchasing Department**

**1306 Duport St**

**Bellingham, WA 98225**

**Purchasing Technician Stephanie Chase**

**E-mail: [BPS.purchasing@bellingshamschools.org](mailto:BPS.purchasing@bellingshamschools.org) Web Site: [www.bellinghamschools.org](http://www.bellinghamschools.org)**

**Phone: (360) 676 6543**

**Fax: (360) 676 2797**

**Bellingham School District #501**





**Bellingham School District #501**  
**BD#2021-0540 Shelf Stable Food Products – Food Service**

**Submitting Your Bid**

**Bid Due: Tuesday, January 5, 2021, 10:00am, (PDT)**

- 1. Your bid is required to be submitted in electronic or hard copy format. Please make a copy for your records.**
- 2. In a sealed envelope place the following:**
  - a. Completed Bid Form, and**
  - b. The printed and signed Signature Form completed by an authorized agent of your company;**
  - c. The printed and**

## Specifications

- 1. INTRODUCTION** The Bellingham Public Schools is requesting sealed bids for for Food Service Shelf Stable food products. In order to be considered, bids must be received no later than 1000 am PDT, Tuesday, January 5, 2021. Sealed bids may be mailed or hand delivered to Bellingham School District, 1306 Duport Street, Bellingham, WA 98225. If delivering by hand, submit the bid to the Bellingham School District Purchasing Personnel at 1306 Duport Street between hours of 8am to 1000am PDT. Delivery instructions will be posted on the above address office door. Bids received after the above stated closing date and time cannot be considered and will be returned unopened.
- 2. EXAMINATION OF SPECIFICATIONS** Vendors shall thoroughly examine and be familiar with these specifications. The failure or omission of a bidder to receive or examine any form, instruments, addendum, or other document or to visit the site when required to acquaint him or herself with existing conditions, shall in no way relieve any bidder from obligations with respect to this bid or any other resulting contract. Contractors must take all existing conditions into consideration prior to submitting a bid. No change orders will be accepted for existing conditions. The submission of a bid shall be taken as prima facie evidence of compliance with this section.
- 3. SCOPE OF BID** Bids are being solicited from qualified vendors who are interested in furnishing

**Bellingham School District #501**  
**ED#2021-0540 Shelf Stable Food Products – Food Service**

**to a food recall. The process must include accurate and timely communications to the District and assurance that unsafe products are identified and removed from District**

**Bellingham School District #501  
BD#2021-0540 Shelf Stable Food Products – Food Service**

**shall be clearly specified. No product will be accepted which is past any expiration date for freshness.**

**13 BUY AMERICAN STATEMENT: Contractor will comply with the Buy American Provision The William F. Goodling Child Nutrition Reauthorization Act of 1998 (Buy American Act - 7 CFR 210.21) which requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) in the contiguous United States to purchase, to the maximum extent practicable, domestic commodities or products for use in meals served under the NSLP and SBP. Buy American- (1) Definition of domestic commodity or product. In this paragraph, the term 'domestic commodity or product' means—(i) An agricultural commodity that is produced in the United States, and (ii) A food product that is**



**Bellingham School District #501**  
**ED#2021-0540 Shelf Stable Food Products – Food Service**

**19 QUESTIONS** Any questions regarding product specifications should be directed to Patrick Dugan Director of Food Services via email: [PatrickDugan@bellinghamschools.org](mailto:PatrickDugan@bellinghamschools.org)



**ATTACHMENT A**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT AND OTHER  
RESPONSIBILITY MATTERS**

**Certification Regarding Debarment, Suspension, Proposed Debarment and Other Responsibility Matters\*  
The Following Must be Completed\*** certifies that to the best of their knowledge/belief that neither nor  
its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or  
voluntarily excluded for the award of contracts by any Federal governmental agency or department.



**Bellingham School District #501**  
**BID#2021-0540 Shelf Stable Food Products – Food Service**

District's decisions shall be final and conclusive. If no decision is received within ten (10) days of the District's receipt of the protest, it will be deemed rejected.

d. Failure to comply with these protest procedures will render a protest untimely or inadequate and may result in rejection thereof by the District.

- 6. ADDENDA:** Should the Bellingham School District #501 consider it necessary to revise any part of their bid, an addendum will be made available on our website at: <http://bellinghamschools.org/about/department/businessservices/Bids/> under the BID name. All official clarifications or interpretation of the bid documents will be written addenda. Clarification given in any other form will be informal and unofficial. Check the Purchasing website at <http://bellinghamschools.org/about/department/businessservices/Bids/> under the BID name to check on any published addenda prior to submitting a bid. The sole responsibility for obtaining and learning of addenda belongs to the Vendor. The District accepts no responsibility or liability and will provide no accommodation to vendors who fail to check for addenda and submit inadequate or incorrect responses.

7











**Bellingham School District #501**  
**RFQ #2021-0540 Shelf Stable Food Products – Food Service**

- vii. Such other information as may be secured having a bearing on the decision to award the contract.**